



We're working  
towards Artsmark  
Awarded by Arts  
Council England



Executive Headteacher: Mrs C Wilson M.A. (ED)

Associate Headteacher: Mrs E Parish

Pelican Lane, Newbury, Berkshire, RG14 1NU

Tel: 01635 41077 Email: office@speenhamland.newburyacademytrust.org

**Associate Headteacher:** Mrs E Parish  
**Executive Headteacher:** Mrs C Wilson

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Dear Parents

The situation with the Coronavirus outbreak is fast moving. In order to ensure we are fully prepared we are reviewing our approach on a daily basis as Government guidance is published.

**As a school we have undertaken the following actions so far:**

- promoting good hygiene for all our school community including providing hand sanitiser and tissues in every classroom;
- close liaison with our cleaning and site teams to ensure high levels of cleanliness;
- recommending we do not shake hands with visitors or each other;
- cancelling or postponing events that involve large gatherings of visitors, pupils and teachers;
- reassuring those pupils who are concerned and worried about the situation by listening to their concerns and discussing the clear facts;

**As parents we ask:**

- if you think you, your children or anyone in your family have coronavirus or you have been in close contact with someone who has it:
  - Stay at home and avoid close contact with other people;
  - Do not go to a GP surgery, pharmacy or hospital;
  - Use the NHS 111 online Coronavirus service to find out what to do next.
- if you have returned from Category 1 specified countries/areas in the last 14 days you should self-isolate. This includes avoiding attending an education setting or work until 14 days after they return;
- if you have returned from Category 2 specified countries/areas in the last 14 days you are advised to stay at home if you develop symptoms;
- if you or your children become ill with flu like symptoms and are unsure of what to do please call Mrs Burgess our in the school office on 01635 41077 before sending your child into school.

In our planning we are also monitoring and planning in the following areas:

**1 Public Examinations - SATs**

Currently, public examinations are expected to continue as planned. If the situation changes, we will update you as things change.

**2 Potential School Closure**

We would only close the school if directed to do so by Public Health England or the Department for Education. We are currently making contingency plans in the unlikely event of the school needing to close or partially close. A partial closure would happen if a number of staff were forced to either self-isolate or became ill. In such cases the school would prioritise the teaching of the examination groups in Year 6.

If we had to close the whole school, teachers would send work home with your children for them to complete. Children could also log on to Times Table Rockstars and Purple Mash throughout the school closure period. We would inform you of school closure by email, text and on our website. Ongoing communications would be shared in this way. In any event of closure, Dragon Club would also close.

Thank you for your support and understanding. We will continue to keep you regularly informed. If you would like further information the following links may be helpful:

[www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public](http://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public)

The Government Coronavirus Action Plan; a guide to what you can expect across the UK

– [www.gov.uk/government/publications/coronavirus-action-plan](http://www.gov.uk/government/publications/coronavirus-action-plan)

Yours Sincerely



**Mrs E Parish**  
**Associate Headteacher**