



Friday 3rd September 2021

Dear Parents and Carers

I hope everyone has enjoyed a restful and happy summer break. As a school, we are looking forward to welcoming everyone back on Monday. I thought it would be useful to write to you with a few reminders and updates for your information.

As you are aware from my letter in the summer term, we have changed the timings of the school day and especially, the arrangements for pick up. Please see the table below to remind yourself of the procedures.

Morning drop off for school starting at 8.30am

- The pedestrian gates will open at **8.20am** to allow pupils onto site
- The 'kiss and drop' service will remain in place with a member of senior leadership supervising
- All messages for teachers can be communicated via the senior leader
- Parents and carers will not be allowed onto the site. The only exception to this will be our EYFS parents who will accompany their children onto site in the first few weeks as they gain in confidence.

Afternoon pick up at 3.00pm for Early Years (our new youngest starters)

- The pedestrian gate which leads to the playground will be open at 2.50pm
- Parents will walk onto site and wait outside the Early Years area, behind the fence
- Wherever possible, please can you ensure there is only ONE parent picking up
- The class teacher will bring the children into the outdoor area and dismiss them one at a time through the gate

Afternoon pick up at 3.00pm for Year 1 and Year 2

- The pedestrian gate which leads to the playground will be open at 2.50pm
- Parents will walk onto site and wait on the playground, in the bottom half by Dragon Club and the Dining Hall
- Wherever possible, please can you ensure there is only ONE parent picking up
- The class teacher will bring the children onto the top half of the playground and dismiss them one at a time once they see parents
- A member of SLT will be on the pedestrian gate to ensure no children leave site without an adult
- We ask that unless parents are waiting for older siblings, they leave the playground immediately after collection

Afternoon pick up at 3.10pm for Year 3 - Year 6

- The pedestrian gate which leads onto the playground will already be open
- Parents will walk onto site and wait on the playground, in the bottom half by Dragon Club and the Dining Hall
- Wherever possible, please can you ensure there is only ONE parent picking up
- The class teacher will bring the children onto the top half of the playground and dismiss them one at a time once they see parents
- Children who normally walk home will be dismissed by their teacher and SLT will have a list of names to check them as they exit

- A member of SLT will be on the pedestrian gate to ensure no children leave site without an adult
- We ask that parents leave the playground immediately after collection to ensure the school can be secured quickly for Dragon Club to come outside

As we welcome parents back onto the school site in the afternoon, we politely ask that you maintain social distancing in an effort to minimise risk and keep everyone safe. If your child is going to be picked up by someone different to usual, please can you let the office know, either by phone call or by email, so they can notify the class teacher.

Over the summer, I have updated the parent handbook, which is attached to this email. This handbook contains up-to-date information on a range of topics, which I hope you will find useful. As always, staff have been busy working hard in their preparations for school re-opening and welcoming back the children. Part of this work has involved updating our school risk assessment to ensure we are following the latest government guidance and keeping everyone in our school community safe.

Underneath, I have attached a couple of links you might find useful to read from the DfE which clarifies the guidance the school is following – there is also guidance on close contact and isolation procedures. In the case of multiple COVID cases, the school has a contingency plan, which may require previous measures to be re-instated in accordance with Public Health England advice. I have also attached a leaflet which contains helpful advice. As always, we will keep you fully informed of any changes.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/step-4-update-what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges>

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

Thank you for your continued support. I look forward to getting to know you and building that relationship between school and home.

Kind regards



Mrs Julie Lewry
Headteacher